



International Confederation  
of Dietetic Associations

**Call for Nominations for Election to the Board of Directors  
(term 2024 - 2028)**

The Board of Directors of the International Confederation of Dietetic Associations (ICDA) is seeking nominations for the election of four (4) Directors to be held at the 2024 ICDA Annual General Meeting. Members of ICDA are exclusively invited to submit nominations for consideration.

**Deadline is April 22, 2024**

*The mission of ICDA is to support national dietetics associations and their members, beyond national and regional boundaries, by providing:*

- Guidance, development and increased awareness of the standards of education and training that underpin the profession
- Leadership in dietetics in various contexts, with a focus on evidence-based nutrition and dietetics practice.
- An integrated communications system for members
- Networking and professional development opportunities
- Promotion of the role of nutrition and dietetics professionals in enhancing health, supporting human development, and reducing disease.

This is a very exciting time for the ICDA Board. Directors will have the opportunity to:

- Participate in ICDA governance and gain skills in governance of an international association,
- Gain more knowledge about strategic directions of ICDA and be directly involved in the progress we can make on ICDA's mission,
- Network with representatives of national dietetic associations around the world who share commitment to the mission and role of ICDA.

The Board of Directors has established there will be a total of seven (7) Directors. To ensure continuity, the Board agreed in 2020 to put in place a staggered approach to electing Directors. Four (4) Directors have terms ending 2024 and we are seeking nominations to fill these positions. The newly elected Directors will have a 4-year term of office ending in 2028.



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The three (3) Directors who will remain in post until 2026 are: Marty Yadrick, Mary Anne Smith, and Kate Hall.

A qualified nominee will be a member of a national dietetic association (NDA) who has been endorsed by the NDA Board of Directors for leadership skills and commitment to working with others to advance the profession.

The ICDA Board of Directors will assess nominations to obtain a mix of knowledge, skills, and experience among the directors as deemed needed by the Board for governance excellence, including the following:

- Prior leadership experience in national or international associations for at least 10 years – governance, policy development and monitoring.
- Senior leadership demonstrated in the workplace for at least 10 years – strategic thinking, policy development, risk management and advancement of the profession.
- Teamwork skills attested by sponsor NDA Board of Directors – listening, communication, consensus development and collaboration.
- Geographical diversity
- Ability to participate in meetings of the Board of Directors in English.

Directors must be committed to making progress on ICDA's mission. Time commitment may vary but will require 10 hours per month (on average) and 3-5 days for one (1) face-to-face meeting per year and 6-7 days for the face-to-face meeting and related events in the year of an International Congress of Nutrition and Dietetics. ICDA Board members accept responsibility for leading one or more activities on the ICDA Board's Strategic Plan, and time will vary depending on the activities. The role as Chair is also more time demanding for representation activities and organization of the Board's work.

From among the Nominations received by the due date, the Board of Directors will propose a slate (list) of Directors. If the number of suitable Nominations exceeds the number of positions available, a vote by Member Representatives may be required. This will take place in May and the list of final selected candidates will be circulated with the Notice of the Annual General Meeting for approval of the Members at the Annual General Meeting on September 10, 2024.



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**Nomination Form for Directors**

Board members are governors and ambassadors for ICDA who each bring work and volunteer experiences and perspectives to the Board, while **servicing in their own right as an individual** rather than as a representative of other organizations or special interest groups.

Ensure the nominee has read the time commitment and requirement to participate in meetings of the Board in English as outlined on page 2 of this Call for Nominations.

**Nominee Information**

Name \_\_\_\_\_

Home address  
\_\_\_\_\_

Mobile number  
\_\_\_\_\_

E-mail address  
\_\_\_\_\_

Work phone number  
\_\_\_\_\_

**Please use X to indicate skills or experience the nominee has demonstrated**

<input type="checkbox"/>	Association leadership and governance	<input type="checkbox"/>	Project leadership/ management
<input type="checkbox"/>	Forward-thinking Strategic thinking	<input type="checkbox"/>	Professional standards knowledge
<input type="checkbox"/>	Teamwork	<input type="checkbox"/>	English needed for Board communications

All nominees for the ICDA Board of Directors must be qualified under Canadian Law, as outlined in the *Consent to Be a Director*.

Nominee to provide a 1-2 page resume (maximum) outlining career highlights as they apply to the criteria set out above.



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To be completed by the National Dietetic Association's President, Board Chair or Secretary.

Name and title \_\_\_\_\_

Signature \_\_\_\_\_

Date \_\_\_\_\_

E-mail \_\_\_\_\_

Phone \_\_\_\_\_

----- **Nominations Close April 22, 2024** -----

**Submit completed form along with consent signed by the nominee and the resume prepared  
by the nominee to: [ICDA@internationaldietetics.org](mailto:ICDA@internationaldietetics.org)**



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**CANDIDACY STATEMENT AND CONSENT**

TO: International Confederation of Dietetic Associations (the "Corporation")

AND

TO: THE MEMBERS of ICDA

I hereby certify:

1. I am not less than eighteen (18) years of age;
2. I have not been found to be of unsound mind by a Court; and
3. I do not have the status of a bankrupt.

I acknowledge that the Corporation is relying on this certificate to ensure compliance by the Corporation with the provisions of the Canada Not-for-profit Corporations Act, and agree to advise the Corporation, delivered in writing, of any change in my status as declared in this document;

I consent to act as a director of the Corporation. This consent shall continue in effect from year to year so long as I am re-elected to the board of directors by the members of the Corporation, but if I resign from the board of directors, this consent shall cease from the effective date of such resignation; and

I further consent to the participation by any director at a meeting of the board of directors or of any committee of directors of the Corporation by means of telephone, electronic or other communications facilities that permit all persons participating in the meeting to communicate with each other simultaneously and instantaneously, such consent to continue in effect unless revoked and delivered in writing to the Corporation.

Date: \_\_\_\_\_

Signature of Nominee: \_\_\_\_\_

Print name of Nominee: \_\_\_\_\_

Prior to signing this Consent, review the estimated time commitment and requirement to be able to participate in meetings conducted in English, as set out on the Call for Nominations.



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Resume – prepared by Nominee

In 1-2 pages maximum, outline your career highlights as they apply to the criteria set out below

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- Prior leadership experience in national or international associations for at least 10 years – governance, policy development and monitoring
- Senior leadership demonstrated in the workplace for at least 10 years – strategic thinking, policy development, risk management and advancement of the profession.